



ARCHAEOPRESS DIGITAL

USER GUIDE

www.archaeopress.com

ARCHAEOPRESS DIGITAL

UNIVERSITÀ DEGLI STUDI
DI PERUGIA



Login URL:

<http://www.archaeopress.com/perugia>

Support:

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Subscription status:

Trial (ending 31 July 2020)

User Guide (IP authentication method)

The following user guide covers the main aspects of the platform. A video guide is available on YouTube, click play to watch the video online or visit <https://youtu.be/XedGM30x5tU>



Introduction

Welcome to the Archaeopress Digital, our online platform for eBook and journal subscriptions.

The platform is built into our main website, www.archaeopress.com. Users can log into the subscription account to browse and download resources available in active subscriptions.



Standard homepage at www.archaeopress.com

Logging in

Our aim is to keep everything as simple as possible so there is no username or password to remember; all that is required to log into the subscription account is a unique institutional URL. Access is granted via the use of IP authentication.

The unique URL for your institution is:

<http://www.archaeopress.com/perugia>

If accessed via an approved URL the following screen will display:



Digital subscription landing page; IP authentication successful.

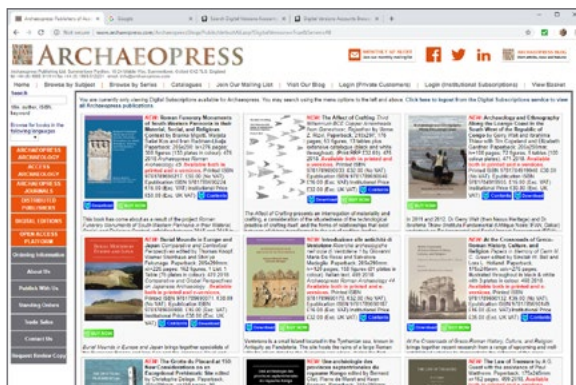
From the landing page users need only click the link *Continue to browse all digital downloads available through your account* to complete the logging-in process.

If the IP address cannot be authenticated the following screen will display:



IP authentication unsuccessful.

Once logged in the website will only display titles available to download as part of the digital subscription. Graphics such as 'buy now', seen on the standard layout, are replaced with 'download' graphics.



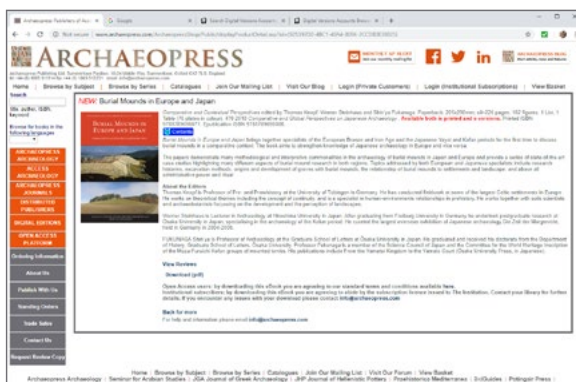
Homepage after logging in - note 'download' graphics now appear for each title.

Navigation

The subscription resource can be navigated by all the usual methods built into the website. This includes a 'quick search' box (found on the left-hand sidebar) in which a title, ISBN, author or keyword can be entered. 'Browse by subject' and 'Browse by series', found on the top row of menu icons, can be used to explore titles in areas of special interest.

Viewing or downloading eBooks or journals

Click on a title on any search screen and the website will display a page dedicated to the selected book or journal. The PDF content is accessible by scrolling to the bottom of the book/journal record and selecting 'download PDF'.



Typical book record with 'download PDF' option below the description.

Methods will vary depending on operating system and browser, but it is typically possible to open the PDF eBook in a new browser window, or download a local file for offline access.

Users are permitted to download PDFs from the subscription platform to personal devices for their own academic use. Users may not share or otherwise infringe the copyrights of any e-resource as per the terms of the SERU or licensing agreement.

For the majority e-resources it should be possible to print sections of the PDF, although restricted to a lowered resolution in comparison to any available printed paperback or casebound edition.

Logging out

Users may wish to log out to browse Archaeopress journals or print-only publications not currently included in the institution's active subscription. To do so simply return to the home page using the 'Home' button on the top row of menu icons.

On the homepage, above the first row of titles there is a message telling the user they are currently logged in to the digital subscription. To log out they need only click the message: *[Click here to log out from the Digital Subscriptions service to view all Archaeopress publications.](#)*

Users will be logged out of the subscription and returned to the standard homepage.

Open access/Free download

Please note titles generally available on our website as free-to-download open access publications are integrated into the platform and can be accessed in the same manner as paywalled content.

Remote access

Remote access is currently available for EZProxy users.

Future plans

We hope you find our digital platform a useful resource. We are actively developing the platform and hoping to build a range of features into coming updates.

If you have any feedback regarding the resource we are always happy to hear from the academic community, please email info@archaeopress.com with your thoughts, experiences and suggestions.